

AGENDA FOR
BOARD OF SCHOOL TRUSTEES
REGULAR MEETING

Elkhart Community Schools
Elkhart, Indiana

May 24, 2022

CALENDAR

May	24	6:00 p.m.	Public Work Session, J.C. Rice Educational Services Center
May	24	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
May	24	Immediately Following	Executive Session, J.C. Rice Educational Services Center
June	14	6:00 p.m.	Public Work Session, J.C. Rice Educational Services Center
June	14	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center

- A. CALL TO ORDER
- B. THE ELKHART PROMISE
- C. INVITATION TO SPEAK PROTOCOL
- D. MOMENT OF PRIDE - SSAC
- E. CONSENT ITEMS:

- Minutes – May 10, 2022 – Public Work Session
- Minutes – May 10, 2022 – Regular Board Meeting
- Claims
- Fundraisers
- Extra-Curricular Purchases
- Gift Acceptance
- Conference Leave Requests
- Personnel Report

- F. OLD BUSINESS

Resolution - 1003 Flexibility Waiver Request for School Calendar – The Administration seeks Board adoption of a Resolution regarding the proposal to Waive I.C. 20-30-2-3 AND 20-30-2-2.7 Mandated 180 Student Days.

- F. NEW BUSINESS

Financial Report - April 2022

Insurance Update

- H. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

I. ADJOURNMENT

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

May 10, 2022

J.C. Rice Educational Services Center, 2720 California Road, Elkhart – at
6:01 p.m.

Place/Time

Board Members Present: Dacey S. Davis
Troy E. Scott
Douglas K. Weaver

Babette S. Boling
Roscoe L. Enfield, Jr.
Anne M. VonDerVellen

Roll Call

Absent: Kellie L. Mullins

ECS Staff Present: Steve Thalheimer
Brandon Eakins

The Board was presented details regarding sponsorship opportunities at the Elkhart Area Career Center and discussed next steps for the RFP process as well as the data share and curricular plan for summer/fall.

Topics Discussed

The meeting adjourned at approximately 6:49 p.m.

Adjournment

APPROVED:

Signatures

Dacey S. Davis, President

Babette S. Boling, Member

Troy E. Scott, Vice President

Roscoe L. Enfield, Jr., Member

Douglas K. Weaver, Secretary

Kellie L. Mullins, Member

Anne M. VonDerVellen, Member

MINUTES
OF THE REGULAR MEETING
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

May 10, 2022

J.C. Rice Educational Services Center, 2720 California Road, Elkhart
– at 7:02 p.m.

Place/Time

Board Members Present: Dacey S. Davis Babette Boling
Troy E. Scott Roscoe L. Enfield, Jr.
Douglas K. Weaver Anne M. VonDerVellen

Roll Call

Absent: Kellie L. Mullins

Board president Dacey Davis called the regular meeting of the Board of School Trustees to order.

Call to Order

Board member Doug Weaver recited the Elkhart Promise.

The Elkhart Promise

Ms. Davis discussed the invitation to speak protocol.

The Elkhart High School IN-20162 Air Force Junior ROTC presented the Moment of Pride. Senior Master Sgt. Rutledge introduced the cadets in attendance: Carolyn Rutledge, Bryanna Vargas, Esperanza Andrade, Lucas Miller, and Andrew VanAtta. Cadet Rutledge and Cadet Vargas shared their 2021-2022 unit goals/measurements, wellness, community service, co-curricular activities, JROTC events, and school information and support.

Moment of Pride

Cadets at both the Freshman Division and EHS main campus exceeded their uniform compliance goal measuring 91% and 72% respectively. Their school impact goals included service events supporting non-JROTC school activities, teams, and clubs. Cadets participated/supported EEF, sporting events, and state championship send offs as well as held recruiting events at North Side and West Side. Their community impact goals included an average of eight (8) hours of community service per cadet as well as community support actions with drill/color guard demonstrations by participating in Labor Day, Patriots Day, Veterans Day, and Memorial Day celebrations in the community.

Cadets focused on their wellness through the completion of both Physical Fitness Tests (PFTs) participation in conditioning and team sports every week; the group ended with approximately 90% of the cadet core receiving a health and wellness ribbon.

Community Service included twenty-two (22) events for a total of 1,545 hours spent in service to the local Elkhart community.

Co-Curricular activities included Raider, Drill/Color Guard, and Sabre teams. The Raider team competitions consist of a mixed bag of exercises and obstacle courses of which they attended four (4) events this school year. The Drill/Color Guard team holds weekly practices and partakes in competition style marching and color guard as well as rifle spinning and exhibition style drills. The team has made it to regionals the past three (3) years and brought home a trophy this year.

One of their more important events is the Military Ball which is an annual ceremony bringing together the unit for a formal dinner and dance. During this event, they recognize graduating seniors and have a POW MIA table ceremony.

Currently, the Elkhart High School JROTC has one hundred sixty-two (162) active members and seven (7) reservists. They have had a very successful year incorporating the Freshman Division and keeping the framework of the unit organized. The 2021-2022 JROTC has accomplished all their goals for the year and looks forward to continuing the good work going forward.

Board members commended all of the JROTC Cadets for a job well done.

Maggie Lozano, director of human resources, thanked everyone for coming to honor the Distinguished Support Staff nominees and retirees. The ECS' support staff are comprised of all those who are working behind the scenes to ensure the district runs smoothly, including bus drivers, bus helpers, maintenance, custodians, mechanics, paraprofessionals, secretaries, therapists, food service, and nurses. Tonight is their night to be highlighted and appreciated for everything they bring to Elkhart Community Schools. The Distinguished Support Staff recognition was a result of their peers and broken down into four (4) groups as follows: Elementary, Secondary, Certified, and District.

Special
Recognition

Distinguished Support Staff – Elementary

- Trudy Conley – Mary Beck Elementary School
- Teresa McLain – Mary Daly Elementary School
- Lindsey Boomershine – Hawthorne Elementary School
- Maria Martinez – Monger Elementary School
- Kristin Whitaker – Osolo Elementary School
- Sherry Auker – Osolo Elementary School
- Tynetta Warren – Osolo Elementary School
- Alainea Carter – PACE
- Debora Krallman – PACE
- Mary Baker – PACE
- Dana Irving – Pride Academy

- Joseph Temple – Pride Academy
- Sarah Hunt – Pride Academy

Lindsey Boomershine thanked her Hawthorne family as well as principals Eric Chandler and Arlene Silba for their support and honoring her with this nomination.

Dana Irving shared she was honored and humbled by this nomination. She encouraged others to visit the Pride Academy as great things are happening there and they are making a difference in students' lives.

Distinguished Support Staff – Secondary

- Christine Mather – Pierre Moran Middle School
- Richard Murray – Elkhart Academy
- Deborah Keller – Elkhart High School
- Willie Coleman – Elkhart High School
- William Coatie – Elkhart High School
- Michelle Yoder – Elkhart High School - ETI
- Tiffany Rush – Elkhart High School – Human Services
- Denise Kulp – Elkhart High School – Health and Public Safety
- Tracy Donati – Elkhart Area Career Center

Christine Mather thanked her wonderful co-workers and expressed pride in her students' big strides this year.

William Coatie thanked the EHS staff and expressed how great it was to be a part of Elkhart Community Schools' family.

Distinguished Support Staff – Certified

- Rebecca Barnett-Baert – PACE
- Kimberly Varga – Monger Elementary School

Rebecca Barnett-Baert shared it is an honor to work with everyone at PACE where wonderful things are happening for kids.

Kimberly Varga shared she was accepting this nomination for all of the Monger staff. Great things are happening for kids at Monger and she would not want to be anywhere else.

Distinguished Support Staff – District

- Sarah Nelson – Business Office
- Jessica Mattke – Exceptional Learners
- Cynthia Pinkowski – Exceptional Learners
- Brian Bennett – Instructional Leadership

Retirees followed by their Years of Service

- John Bloom, Building Services (43)
- Rebecca Crockett, Transportation (33)

- Elizabeth Decker, J.C. Rice Educational Services Center (30)
- Marsha Fletcher, Freshman Division (19)
- Marguerite Fowler, Transportation (11)
- Al F. Haynes, North Side, (12)
- Chester House, Building Services (20)
- Joseph Johnson, Roosevelt (12)
- Deb Keller, Elkhart High School (17)
- Sally Krumwiede, Student Services (24)
- Carol Kunst, Cleveland (27)
- Eluvia Leeling, West Side (34)
- Judith Lund, Pinewood (20)
- Mark Miller, Building Services (30)
- Martha Ramos, Beardsley (20)
- Kimberly Raymond, Elkhart High School (23)
- Donna Schmucker, Elkhart Area Career Center (34)
- Julie Weaver, Cleveland (18)

Joseph Johnson shared he was honored to be a part of ECS and appreciates all teachers and their efforts.

Deb Keller shared she promised to stay through the end of the first year of the merger, not realizing it would take this long. She loves her job, adding “this is the best job ever.” She is proud to say she graduated from EHS and after seventeen (17) years of service, can say she retired from EHS as well.

Carol Kunst shared Cleveland was like a second family to her and now that she is retired, she has become a full-time gardener.

Julie Weaver thanked all she has worked with over the years and added she would miss all the students.

Ms. Lozano thanked all the nominees for their hard work and dedication to ECS students. Congratulations to Dana Irving, Tiffany Rush, Rebecca Barnett-Baert, and Jessica Mattke for being named Distinguished Support Staff of the Year.

Board members congratulated the Distinguished Support Staff nominees/recipients and retirees and thanked them for their commitment to ECS’s students.

By unanimous action, the Board approved the following consent items:

- Minutes – April 26, 2022 – Public Work Session
- Minutes – April 26, 2022 – Regular Board Meeting

Payment of claims totaling \$5,708,266.82 as shown on the May 10, 2022, claims listing. (Codified File 2122-142)

Consent Items

Minutes

Payment of Claims

Proposed school fundraisers in accordance with Board policy. (Codified File 2122-143)

Fundraisers

Accepted the following extra-curricular purchase requests: West Side Athletics – Extra-Curricular Fund to pay for the reconditioning of football helmets in the amount of \$2,450.00.

Extra-Curricular Purchases

The following donations were made to Elkhart Community Schools (ECS): \$1,500 from Michiana Porsche Club, care of Brian Inniger, to the Michelle Hostetler Memorial Scholarship for Elkhart Area Career Center (EACC) students enrolling in Automotive Technology; \$1,000 from the Elkhart High School Class of 1960, care of Anne Overmyer, to establish a scholarship for EACC students from Elkhart High School (EHS); \$500 from Naturescape Services, care of Mike Knepper, for the purchase of training equipment and other miscellaneous costs associated with the program; materials with an approximate value of \$2,700 from Welch Packaging, care of Allison Long, to help fund art displays for all ECS’s elementary schools; Bundy Flute and Jupiter Alto Saxophone, with a fair market value of \$100 and \$500 respectively, from Brandi Millslagle; \$500 from William P. Banks to the EHS Boys Track Program to help with the continued growth and progression of the boys’ track program; \$1,000 from Kim Price and Robert Dunlap to the EHS Boys Track Program to help with the continued growth and progression of the boys’ track program; and \$3,000 from Linda Homo to the EHS Boys Track Program to help with the continued growth and progression of the boys’ track program.

Gift Acceptance

Submission of the following grants: Aerospace STEM Program Grant hosted by Oaklawn Psychiatric Center from ECS Summer STEM Camp in the amount of \$2,000 and Explore, Engage, and Experience (3E) Grant hosted by Indiana Department of Education from EHS – School of Engineering, Technology and Innovation in the amount of \$1,698,960. (Codified File 2122-144)

Grants

Confirmed the following overnight trip request: EACC to travel to Atlanta, Georgia on June 20 – 25, 2022 for the SkillsUSA National Conference and EHS ElkLogics Robotics Team to travel to Rockford, Illinois on July 22 – 23, 2022 for the Rock River Robotics Off-Season Competition.

Overnight Trip Requests

Conference leave requests in accordance with Board policy for staff members as recommended by the administration on the May 10, 2022 listings. (Codified File 2122-145)

Conference Leave Requests

Agreement regarding services. (Codified File 2122-146)	Personnel Report
Employment of the following two certified staff members: Alexandra Sturgill, grade 5 at Roosevelt, 5/10/22 Romison Saint-Louis, physical education at EHS, 8/8/22	Certified Agreement
Retirement of the following certified staff member: Barry Johnson, math at Elkhart Academy, 5/27/22 with 22 years of service	Certified Employment
Resignation of the following seven (7) certified staff members on dates indicated: Julie Bachman – grade 2 at Hawthorne, 4/25/22 Tiffany Beauchamp – grade 1 at Daly, 5/27/22 Brenna Deardorff – math at North Side, 5/27/22 Sean Diller – music at EHS, 5/27/22 Carol Gress-Battersby – diagnostician at ESC, 6/2/22 Micah Helmuth – social studies at Pierre Moran, 5/27/22 Kaitlyn Vosburg – language arts at EHS, 4/28/22	Certified Retirement
Maternity leave for the following two (2) certified staff members: Taylor Bryant at Beck, beginning 5/2/22 and ending 5/6/22 Mackenzie Hill at Daly, beginning 8/8/22 and ending 6/1/23	Certified Resignations
Parental leave for the following certified staff member: Elizabeth Byler at Woodland, beginning 8/8/22 and ending 12/22/22	Maternity Leaves
Employment of the following five (5) classified employees: Adam Hancock – mechanic at Transportation, 4/25/22 Beverly Johnson – bus helper at Transportation, 5/9/22 Bradley Parsons – infrastructure coordinator at Tech Services Courtney Pierce – RBT at Cleveland, 4/29/22 Kimberly Platt – food service at West Side, 5/9/22	Parental Leave
Resignation of the following six (6) classified employees, effective on the dates indicated: Alexis Bails – paraprofessional at Feeser, 5/27/22 Ginger Knox – paraprofessional at Freshman Division, 5/27/22	Classified Employment
	Classified Resignations

Cynthia Lewis – bus helper at Transportation, 5/27/22
Georgia Macon – food service at Hawthorne, 5/27/22
Nicole Stutsman – secretary at Eastwood, 6/1/22
Constance Warner – bus helper at Transportation,
3/25/22

Unpaid Leave for the following classified employee:

Cathy Bell – food service at Pierre Moran, beginning
4/22/22 and ending 5/6/22

By unanimous action, the Board approved and waived second reading of proposed revisions to Board Policy 3422.12S – Employees in Miscellaneous Positions Compensation Plan. Doug Thorne, district counsel/chief of staff, explained to the board that WVPE is expanding their news operation and would like to add the position of news director/reporter.

Superintendent Thalheimer presented a Resolution to Waive I.C. 20-30-2-3 and 20-30-2-2.7 Mandated 180 Student Days for initial consideration in response to guidance provided from the IDOE regarding the three (3) eLearning day limit imposed by recent legislation. As a part of the application, a Board approved resolution must be included with the submission of this waiver. If approved, the 1003 flexibility waiver from the State would allow ECS to maintain the calendar approved on December 14, 2021. Dr. Thalheimer explained when instructional time is measured in total minutes verses total days across the school year, ECS greatly exceeds the State minimum requirements; therefore, ECS will be asking the State for permission to keep the 2022-2023 School Year Calendar as approved leaving the asynchronous eLearning days intact. The application is due June 5; therefore, this resolution will be brought back to the Board for final consideration during the regularly scheduled Board meeting on May 24, 2022. In response to Board inquiry, Dr. Thalheimer informed the Board the 2022-2023 School Year Calendar would have to be modified if this resolution is not approved.

An audience member voiced their concerns about bullying and expressed an interest in working with the school/administration to be a part of the solution.

Superintendent Thalheimer congratulated all Distinguished Support Staff nominees/recipients as well as the retirees and thanked Ms. Lozano for doing a fantastic job organizing the celebration of ECS support staff this evening.

Superintendent Thalheimer spoke about the Standing Together to Stop Bullying – Anti-Bullying Parent Assembly on Thursday, May 12, 2022 at the Freshman Division. The program starts at 6:00 p.m. and will be

Classified
Unpaid Leaves

Board Policy
3422.12S

Resolution - 1003
Flexibility Waiver

From the
Audience

From the
Superintendent

defining bullying, what parents can do, mental health, and how the schools and parents can work together to take care of children.

Board member Babette Boling announced the upcoming Kindness Walk at Cleveland Elementary School in support of Rio's Rainbow.

Mrs. Boling announced the Catherine Wolf Award Banquet on June 13, 2022.

Mrs. Boling commended the EACC administration for the confidence they showed in their students and staff during the Board work session. Further, she applauded staff in all buildings for their efforts to recapture every ECS' student as one day they may be the school nurse and the next helping out in some other role; doing what it takes to take care of students.

Ms. Davis shared ECS was recognized for having reached the Commendable level of the Indiana School Boards Association Exemplary Governance Awards Program for the calendar year 2021.

The meeting adjourned at approximately 8:08 p.m.

From the Board

Adjournment

APPROVED:

Signatures

Dacey S. Davis, President

Troy E. Scott, Vice President

Douglas K. Weaver, Secretary

Babette S. Boling, Member

Roscoe L. Enfield, Jr., Member

Kellie L. Mullins, Member

Anne M. VonDerVellen, Member

School	Fundraising Activity Description/Purpose	Date(s) of Activity	Date Submitted	Sponsor(s)
EHS - Band, Choir & Orchestra	The band, orchestra and choir will host a mum sale to fund trips and other related expenses.	8/15/2022 - 9/2/2022	5/10/2022	Kyle Weirch
EHS- Girls Basketball	Proceeds from the sale of Port-A-Pit chicken will fund the summer team basketball camp.	6/5/2022	5/11/2022	Will Coatie
EHS - Football	The team will host a calendar sponsorship fundraiser to supplement the cost of attire and equipment.	6/9/2022	5/9/2022	Romison Saint-Louis
	Please note the following fundraisers are presented for confirmation only.			
EHS - Class of 2022	There will be online tickets sales to fund the Senior Picnic.	5/12/2022 - 5/25/2022	5/10/20202	Jeff Miller & Kris Bartley

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

May 19, 2022

TO: Dr. Steven Thalheimer
Board of School Trustees

FROM: Kevin Scott

SUBJECT: Extra-Curricular Purchase

The Business Office recommends Board approval of purchase of the following items from extra-curricular funds:

SCHOOL/ACCOUNT AMOUNT	ITEM	
EHS - Athletic Dept.	GameStrat Router System	\$1,475.00
EHS - Athletic Dept.	SimpliFaster Freelap Pro Timing System	\$1,999.00



ELKHART HIGH SCHOOL
2608 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5600



ELKHART COMMUNITY SCHOOLS
J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

To: Board of School Trustees
From: Brian Buckley, Athletic Director
Date: May 17, 2022

FOOTBALL EQUIPMENT

The Elkhart High School athletic department would like to purchase a GameStrat router system for our football team. This system will be utilized for game and practice films.

We are requesting your approval of the attached quote so that we may purchase this equipment as soon as possible. The purchase will be made using the Elkhart Athletic Department Extracurricular Fund.

Invoice



Invoice number 62067730-0001
Date of issue May 10, 2022
Date due May 31, 2022

GameStrat
7 Bayview Station Rd
Ottawa Ontario K1Y 2C5
Canada
+1 800 783 1968
info@gamestrat.com

Bill to
Elkhart High School, IN
rsaintlouis@peru.k12.in.us

\$1,475.00 due May 31, 2022

[Pay online](#)

Thank you for your business!

This is an Invoice on the goods and services named, subject to the Terms and Conditions and Return Policy as listed on www.gamestrat.com

Description	Qty	Unit price	Amount
GameStrat Football - Premium Package (U.S.)	1	\$1,675.00	\$1,675.00
2022 Discount Tier 2 (Premium) (\$200.00 off)			-\$200.00
		Subtotal	\$1,475.00
		Total	\$1,475.00
		Amount due	\$1,475.00



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ELKHART COMMUNITY SCHOOLS
J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

To: Board of School Trustees
From: Brian Buckley, Athletic Director
Date: May 17, 2022

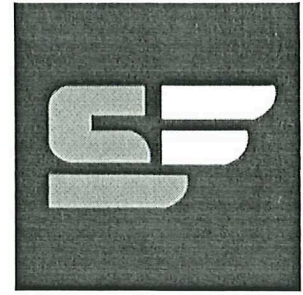
FOOTBALL TIMING EQUIPMENT

The Elkhart High School athletic department would like to purchase a SimpliFaster Freelap Pro timing system for our football team. This system will be utilized for improving the speed of our football athletes.

We are requesting your approval of the attached quote so that we may purchase this equipment as soon as possible. The purchase will be made using the Elkhart Athletic Department Extracurricular Fund.

SimpliFaster

13100 Tech City Cir Ste 200
Alachua, FL 32615
+1 9254615990
accounting@simplifaster.com
https://simplifaster.com/



Quote

ADDRESS

Romison Saint-Louis
Elkhart High School
1 Blazer Blvd
Elkhart, IN 46516

SHIP TO

Romison Saint-Louis
Elkhart High School
1 Blazer Blvd
Elkhart, IN 46516

QUOTE # 3528

DATE 05/15/2022

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	FR-BT102	Freelap Pro BT102 1x FxChip BLE 2x Tx Junior Pro Transmitters 1x Canvas Case	1	535.00	535.00T
	FR-1001	Freelap FxChip BLE	6	249.00	1,494.00T

Include Free Shipping!

SUBTOTAL	2,029.00
DISCOUNT	-30.00
TAX	0.00
TOTAL	\$1,999.00

Accepted By

Accepted Date

Please make checks payable to:

SimpliFaster
3336 Medallion Ct
Pleasanton, CA 94588

Product Questions?
925-461-5990 or email Christopher@simplifaster.com

Billing Questions?
Email sangita@simplifaster.com



ELKHART HIGH SCHOOL
2608 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5600



ELKHART COMMUNITY SCHOOLS
J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: May 10, 2022
TO: Dr. Steve Thalheimer
Board of School Trustees

FROM: Brian Buckley/Jacquie Rost
Elkhart High School Athletic Department

RE: Donation Approval – Mary Jo Sartorius

A donation in the amount of \$500.00 has been given to the Elkhart High School Unified Track program from Mary Jo Sartorius. This donation will help with the purchase of t-shirts for our Unified Track participants.

We are requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Mary Jo Sartorius
515 N. River Road
Bristol, IN 46507



ELKHART HIGH SCHOOL
2608 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5600



ELKHART COMMUNITY SCHOOLS
J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: May 17, 2022
TO: Dr. Steve Thalheimer
Board of School Trustees

FROM: Brian Buckley/Jacquie Rost
Elkhart High School Athletic Department

RE: Donation Approval – Elkhart Central Class of 1983

A donation in the amount of \$541.13 has been given to the Elkhart High School Tennis Program from the Elkhart Central Class of 1983. This donation is to be used for the purchase of a bench in honor of former teacher and tennis coach Russ Busse. This bench will be placed at the tennis courts.

We are requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Mr. Brian Buckley
2608 California Rd.
Elkhart, IN 46514



PIERRE MORAN MIDDLE SCHOOL
200 WEST LUSHER AVENUE • ELKHART, IN 46517
PHONE: 574-295-4805



ELKHART COMMUNITY SCHOOLS
J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

To: Board of School Trustees
Superintendent Steve Thalheimer

From: Viressa Davis, Principal Pierre Moran MS

Date: 5/10/22

Subject: Gift Acceptance

Donation of \$3,000 from Linda Homo to Pierre Moran Middle School's Athletic Department to help with support and continued growth of the track program at Pierre Moran Middle School.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Linda Homo
20399 SR120
Bristol, IN 46507
574 343-9780

Respectfully submitted,

Viressa Davis
Principal, Pierre Moran MS



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ELKHART COMMUNITY SCHOOLS
J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: May 18, 2022
TO: Dr. Steve Thalheimer
Board of School Trustees

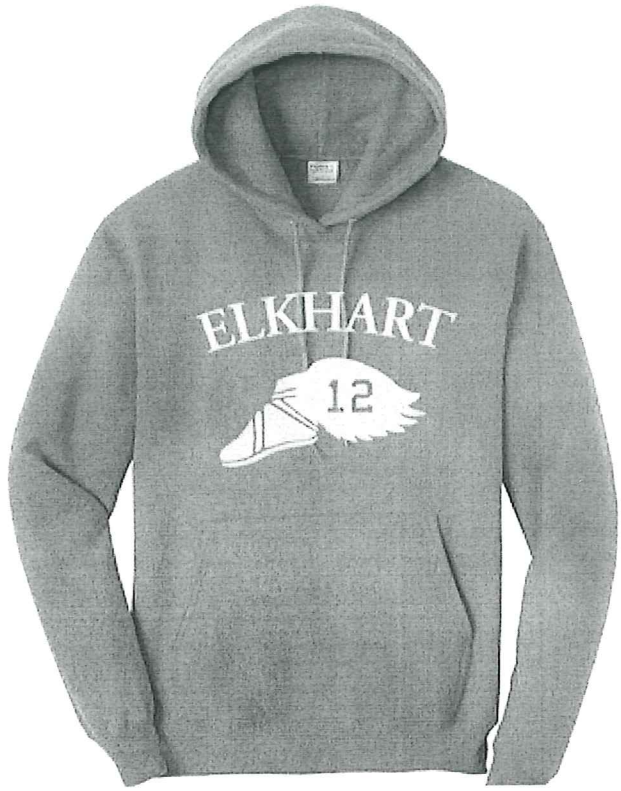
FROM: Brian Buckley/Jacquie Rost
Elkhart High School Athletic Department

RE: Donation Approval – Phyllis Tubbs

A donation in the amount of \$10,000 has been given to the Elkhart High School Athletic Department from the Phyllis Tubbs. This donation is to be used for athletic equipment and uniforms.

We are requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Ms. Phyllis Tubbs
71075 Dawn Drive
Union, Michigan 49130





ELKHART HIGH SCHOOL
2608 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5600



ELKHART COMMUNITY SCHOOLS
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2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: May 10, 2022

TO: Dr. Steve Thalheimer
Board of School Trustees

FROM: Jacquie Rost, Athletic Director

RE: Donation Approval

We are in receipt of an extracurricular donation in the amount of \$500.00 for the Volleyball team. This donation will go towards the purchase of training equipment and other miscellaneous costs associated with this program.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Welter Foundation
C/O Jack and Angie Welter
21560 CR 10
Elkhart, IN 46514

ELKHART COMMUNITY SCHOOLS

Elkhart, Indiana

DATE: May 19, 2022

TO: Dr. Steve Thalheimer, Superintendent

FROM: Dr. Bradley Sheppard *Bradley Sheppard*

RE: **Conference Leave Requests**
May 24, 2022 - Board of School Trustees Meeting

The following requests for excused absences are recommended for approval:

2021 - 2022 CONFERENCES	EXPENSES	SUBSTITUTE
INDIANA POWERSCHOOL USERS GROUP This event features four full days of training, best practices, and networking opportunities with a community of PowerSchool users and experts. By attending, I will learn valuable solutions, strategies, and techniques to streamline our daily processes and allow us to better utilize PowerSchool. Noblesville, IN <i>*Attendance is subject to local health guidelines*</i> June 13 - 15, 2022 (3 day's absence) CAROL ALARCON - TECH SERVICES (0-0)	\$731.00	\$0.00
	<i>Operations Fund</i>	<i>N/A</i>
FOR CONFIRMATION ONLY: (RECEIVED TOO LATE FOR PRIOR APPROVAL)	EXPENSES	SUBSTITUTE
THOUGHT LEADERSHIP CONFERENCE This conference has the keynote speaker Dr. Pinkett, a well known entrepreneur and author. There will also be a workshop for hands on learning and "team" interaction. Elkhart, IN <i>*Attendance is subject to local health guidelines*</i> May 18, 2022 (1 day's absence) THOMAS DOSMANN - ELKHART HIGH SCHOOL (0-0)	\$0.00	\$95.00
	<i>N/A</i>	<i>Education Fund</i>
	\$731.00	\$95.00
2021 YEAR-TO-DATE EDUCATION FUNDS	\$27,056.18	\$1,520.00
2022 YEAR-TO-DATE EDUCATION FUNDS	\$8,260.37	\$1,330.00
2021 YEAR-TO-DATE OTHER FUNDS	\$83,090.98	\$3,705.00
2021 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
2022 YEAR-TO-DATE OTHER FUNDS	\$72,528.64	\$3,895.00
2022 YEAR-TO-DATE ADJUSTMENTS	-\$2,547.75	\$0.00
GRAND TOTAL	\$188,388.42	\$10,450.00

(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school year.)

ELKHART COMMUNITY SCHOOLS

Elkhart, Indiana

DATE: May 10, 2022
 TO: Dr. Steve Thalheimer
 FROM: Brandon Eakins **BE**
 RE: **Conference Leave Requests Paid Under Carl D. Perkins Grant
 May 10, 2022 - Board of School Trustees Meeting**

2021-2022 CONFERENCES	EXPENSES	SUBSTITUTE												
<p>IACED Summer Retreat</p> <p>IACED summer retreat is for Indiana CTE Directors and offers multiple updates from GWC, DWD, and pertinent trainings related to the position</p> <p align="center">Brown County, IN</p> <p>June 6 - 8, 2022</p> <p align="center">Brandon Eakins (3-6)</p> <p align="center">Leadership</p>	<p>\$634.14</p>	<p>\$0.00</p>												
<p>SkillsUSA National Competition</p> <p>Students will be competing at the National competition for SkillsUSA</p> <p align="center">Atlanta, GA</p> <p>June 20 -25, 2022</p> <table border="0" style="width: 100%;"> <tr> <td>Dalton Bogaert (1-5)</td> <td>Beth Davis (1-3)</td> </tr> <tr> <td>Brandon Eakins (3-7)</td> <td>Angee Gortney (1-3)</td> </tr> <tr> <td>Ryan Gortney (1-5)</td> <td>Amber Kosar (0-0)</td> </tr> <tr> <td>Pete Lestinsky (0-0)</td> <td>Jeff Lindke (0-0)</td> </tr> <tr> <td>Traci Pankratz (0-0)</td> <td>Scott Sassaman (2-4)</td> </tr> <tr> <td>Warren Seegers (0-0)</td> <td>Michele Zachary (2-4)</td> </tr> </table> <p align="center">Career and Technical Student Organizations Competitions</p>	Dalton Bogaert (1-5)	Beth Davis (1-3)	Brandon Eakins (3-7)	Angee Gortney (1-3)	Ryan Gortney (1-5)	Amber Kosar (0-0)	Pete Lestinsky (0-0)	Jeff Lindke (0-0)	Traci Pankratz (0-0)	Scott Sassaman (2-4)	Warren Seegers (0-0)	Michele Zachary (2-4)	<p>\$4,477.50</p>	<p>\$0.00</p>
Dalton Bogaert (1-5)	Beth Davis (1-3)													
Brandon Eakins (3-7)	Angee Gortney (1-3)													
Ryan Gortney (1-5)	Amber Kosar (0-0)													
Pete Lestinsky (0-0)	Jeff Lindke (0-0)													
Traci Pankratz (0-0)	Scott Sassaman (2-4)													
Warren Seegers (0-0)	Michele Zachary (2-4)													
<p>Welding Workshop 2022</p> <p>This workshop is required for licensure to offer the college credit through Vincennes university</p> <p align="center">Vincennes University</p> <p>June 7 - 10, 2022</p> <p align="center">John Kraus (0-0)</p> <p align="center">Program/Industry Specific Career & Technical Education</p>	<p>\$416.45</p>	<p>\$0.00</p>												

2021-2022 CONFERENCES	EXPENSES	SUBSTITUTE
TOTAL	\$5,528.09	\$0.00
2021-22 YEAR-TO-DATE PERKINS FUNDS	\$21,798.44	\$0.00
GRAND TOTAL	\$27,326.53	\$0.00



HUMAN RESOURCES

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

TO: DR. STEVEN THALHEIMER
FROM: MS. MAGGIE LOZANO
DATE: MAY 24, 2022

PERSONNEL RECOMMENDATIONS

CERTIFIED

- a. **Retirement** – We report the retirement of the following employee:

Louanne Nommay North Side/Media 44 Years of Service

- b. **Resignation** – We report the resignation of the following employees:

Courtney Bean Began: 8/23/04	Riverview/Grade 5 Resign: 5/27/22
Michelle Bohlmann Began: 8/14/18	Eastwood/Grade 1 Resign: 5/27/22
Kailey Campos Began: 12/14/20	Bristol/Grade 2 Resign: 5/27/22
Asa Ennis Began: 8/13/19	Riverview/Special Education Resign: 5/27/22
Alicia Harvill Began: 8/9/21	Pinewood/Grade 5 Resign: 5/27/22
Carlie Johnson Began: 8/9/21	Pinewood/Grade 1 Resign: 5/27/22
Courtney Lamie Began: 8/13/19	Riverview/Grade 1 Resign: 5/27/22
Victor Muniz III Began: 10/22/18	Eastwood/Kindergarten Resign: 5/27/22
Jay Squibb Began: 9/14/15	Pierre Moran/Social Studies Resign: 5/27/22
Eliza Stotlzfus Began: 10/29/19	Roosevelt/Grade 5/6 Resign: 5/27/22

John Taylor
Began: 8/19/93

ETHOS/Science
Resign: 5/27/22

Lindsey Turner
Began: 1/7/19

Pinewood/Grade 4
Resign: 6/14/22

Jennifer Vascil
Began: 8/10/20

Riverview/Special Education
Resign: 5/27/22

Jennifer Wagtowicz
Began: 8/23/04

Riverview/Kindergarten
Resign: 5/27/22

Melanie Watson
Began: 8/4/15

Beardsley/ENL
Resign: 5/27/22

Stevi Weaver
Began: 9/5/18

Elkhart High/Language Arts
Resign: 5/27/22

Wendy Weaver
Began: 8/13/19

Hawthorne/Grade 4
Resign: 5/27/22

Jason Westbrook
Began: 8/4/15

Freshman Division/World Language
Resign: 5/27/22

Amber Williams
Began: 8/4/15

Daly/Grade 3
Resign: 5/27/22

CLASSIFIED

- a. **New Hires** – We recommend regular employment of the following classified employees:

Montgomery Kelly
Began: 3/15/22

Eastwood/Food Service
PE: 5/16/22

Stephanie Sharpe
Began: 3/16/22

Daly/Food Service
PE: 5/17/22

Mazio Stevens
Began: 3/14/22

Riverview/Paraprofessional
PE: 5/13/22

Paul Taylor Jr.
Began: 3/16/22

Transportation/Bus Driver
PE: 5/16/22

Carol West
Began: 3/25/22

Freshman Division/Food Service
PE: 5/24/22



b. **Resignation** – We report the resignation of the following classified employees:

Rebekah Altiere

Began: 2/15/18

Food Service/Chef

Resign: 5/16/22

Dannae Brenneman

Began: 6/2/21

Transportation/Bus Driver

Resign: 5/27/22

Staci Childs

Began: 12/3/21

Cleveland/Food Service

Resign: 5/11/22

Kiesha Gates

Began: 11/2/21

Feeser/Food Service

Resign: 5/27/22

LaVerne Hadley

Began: 11/5/18

Freshman Division/Food Service

Resign: 5/27/22

Earline Hunt

Began: 5/14/15

Transportation/Bus Helper

Resign: 5/27/22

Christine Mather

Began: 8/17/21

Pierre Moran/Paraprofessional

Resign: 5/27/22

c. **Retirement** - We report the retirement of the following classified employees:

Linda McCreary

Began: 3/29/12

Woodland/Paraprofessional

End: 5/27/22

10 Years of Service

Michelle Yoder

Began: 8/21/96

Elkhart High ETI/Secretary

End: 6/22/22

25 Years of Service

d. **Unpaid Leave** – We recommend an unpaid leave extension for the following employee:

Lisa Swartzell-Guerra

Began: 2/15/22

Riverview/Food Service

End: 5/27/22

e. **Unpaid Leave** – We recommend an unpaid leave for the following employees:

Tanita Bynum

Began: 5/9/22

Osolo/Food Service

End: 5/27/22



Laura Walterhouse

Began: 5/11/22

Freshman Division/Paraprofessional

End: 5/27/22

Marlene Worthington

Began: 2/28/22

West Side/Food Service

End: 8/1/22

- f. **Revision** - We recommend the revision of a resignation reported on the March 22, 2022, Board Report of the following employee:

Catherine Boudreau

Began: 5/10/21

Elkhart High/Food Service

Resign: 6/2/22



RESOLUTION TO WAIVE I.C. 20-30-2-3 AND 20-30-2-2.7 MANDATED 180 STUDENT DAYS

WHEREAS, under I.C. 20-30-2-3, a school corporation shall conduct at least one hundred eighty (180) student instructional days for each instructional year.

WHEREAS, under I.C. 20-20-2-2, a student instructional day in grades 1 through 6 consists of at least five (5) hours (54,000 minutes over 180 days) of instructional time.

WHEREAS, with limited exceptions, a student instructional day in grades 7 through 12 consists of at least six (6) hours (64,800 minutes over 180 days) of instructional time.

WHEREAS, Elkhart Community School Corporation currently has the following instructional minutes at each grade level:

- Grades K-6
6.5 hours per day minus 1 hour lunch and recess = 5.5 hours per day
5.5 hours per day X 180 days = 59,400 minutes (extra time = 5,400 minutes/18 days)
- Grades 7-8
7.08 hours per day minus .5 hour lunch and recess = 6.58 hours per day
6.58 hours per day X 180 days = 71,064 minutes (extra time = 6,264 minutes/17.4 days)
- Grades 9-12
7.42 hours per day minus .5 hour lunch and recess = 6.92 hours per day
6.92 hours per day X 180 days = 74,736 minutes (extra time = 9,936 minutes/27.6 days)

WHEREAS, the district recognizes the existence of learning gaps for students and the continued need to train teachers and support personnel during a period of continued staff turnover. To address these gaps and deficits, the district seeks to provide additional staff training, coaching, and collaboration. This is accomplished specifically through:

- Integrating the Professional Learning Communities model within Multi-Tiered Systems of Support to implement strong Tier I, Tier II, and Tier III academic, social, and behavioral practices to meet the needs of students.
- Analyzing formative and summative assessment data to improve instruction.
- Providing all staff opportunities to work on job-related training and duties to support students.

WHEREAS, the district approved on December 14, 2021, a calendar for school year 2022-2023 with 6 professional development eLearning days and the use of eLearning days for inclement weather.

WHEREAS, the district does not seek to reduce the 180 instructional days but merely seeks to conduct 6 of those 180 days as professional days while reserving 3 allowable days under I.C. 20-30-2-2.7

[effective July 1, 2022] for inclement weather. Elkhart Schools asks for the flexibility to not be penalized for conducting up to 9 days of asynchronous instruction while still providing 180 days of instruction.

WHEREAS, under I.C. 20-31-4.1-4, a school corporation may apply to the State Board of Education (“Board”) for flexibility and to waive compliance with various provisions set forth in Title 20 of the Indiana Code and Title 511 of the Indiana Administrative Code through HEA 1003 Flexibility Waivers.

BE IT RESOLVED, that the Elkhart Community School Corporation will submit to the State Board of Education a 1003 Flexibility Waiver application for six (6) professional development days.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that if the Indiana State Board of Education approves the 1003 Flexibility Waiver application, Elkhart Community Schools will conduct asynchronous instruction for students on the six (6) professional learning days and utilize up to three (3) additional days of asynchronous learning due to inclement weather.

PASSED AND ADOPTED this 24th day of May, 2022.

President, Dacey Davis

Vice President, Troy Scott

Secretary, Douglas Weaver

Member, Babette Boling

Member, Rocky Enfield

Member, Kellie Mullins

Member, Ann VonDerVellen

ATTEST:

Secretary, Douglas Weaver

ACCOUNT BALANCES/INVESTMENT DETAIL
April 2022

CASH:

Petty Cash	\$	500.00
Lunch Change Fund		2,010.00

BANK ACCOUNTS:

Teachers Credit Union	\$	2,979,090.07
Lake City Bank – Accounts Payable		(2,397,857.25)
Lake City Bank – Payroll Account		(501,786.31)
Lake City Bank – Flex Account		74,752.73
Lake City Bank – Merchant Account		-
Lake City Bank – Prepaid Lunch		107,643.09
Lake City Bank – Deposit Account		37,147,715.44
Lake City Bank – Book Rental		-
BMO Harris Bank (UMR insurance)		407,420.00

INVESTMENTS:

Certificate of Deposit	-
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\$ 37,819,487.77



BUSINESS OFFICE

PHONE: 574-262-5563



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: May 24, 2022

FROM: Kevin Scott, CFO

RE: Sale of iPads

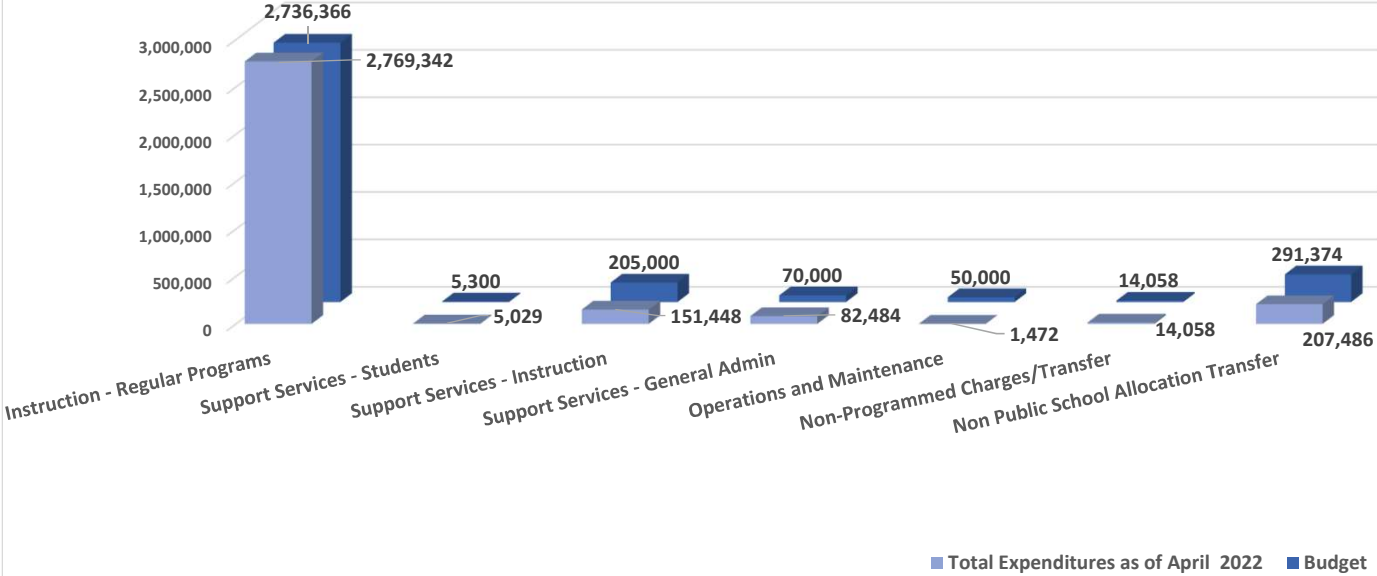
We are pleased to report the results of the iPad sale as approved by the school board on November 9, 2021. The total revenue from this activity was \$123,520.00, which was receipted into the Operations Fund in April 2022.

ESSER I Utilization Review

<i>Total Expenditures as of April 2022</i>	<i>Total % of Allocation Expended</i>	<i>Account</i>	<i>Budget</i>	<i>% of total Budget</i>
2,769,341.51	101.21%	Instruction - Regular Programs	\$2,736,365.57	81.15%
5,028.75	94.88%	Support Services - Students	\$5,300.00	0.16%
151,448.43	73.88%	Support Services - Instruction	\$205,000.00	6.08%
82,484.12	117.83%	Support Services - General Admin	\$70,000.00	2.08%
1,472.00	2.94%	Operations and Maintenance	\$50,000.00	1.48%
14,057.60	100.00%	Non-Programmed Charges/Transfer	\$14,057.60	0.42%
207,486.05	71.21%	Non Public School Allocation Transfer	\$291,374.40	8.64%
3,231,318.46	95.83%		\$3,372,097.57	100.00%

Expenditures for April 2022 consisted of routine monthly wifi hotspot access for busses & technology initiatives, per budget of non-pub allocations.

ESSER I - Expenditure to Budget as of 4/30/22

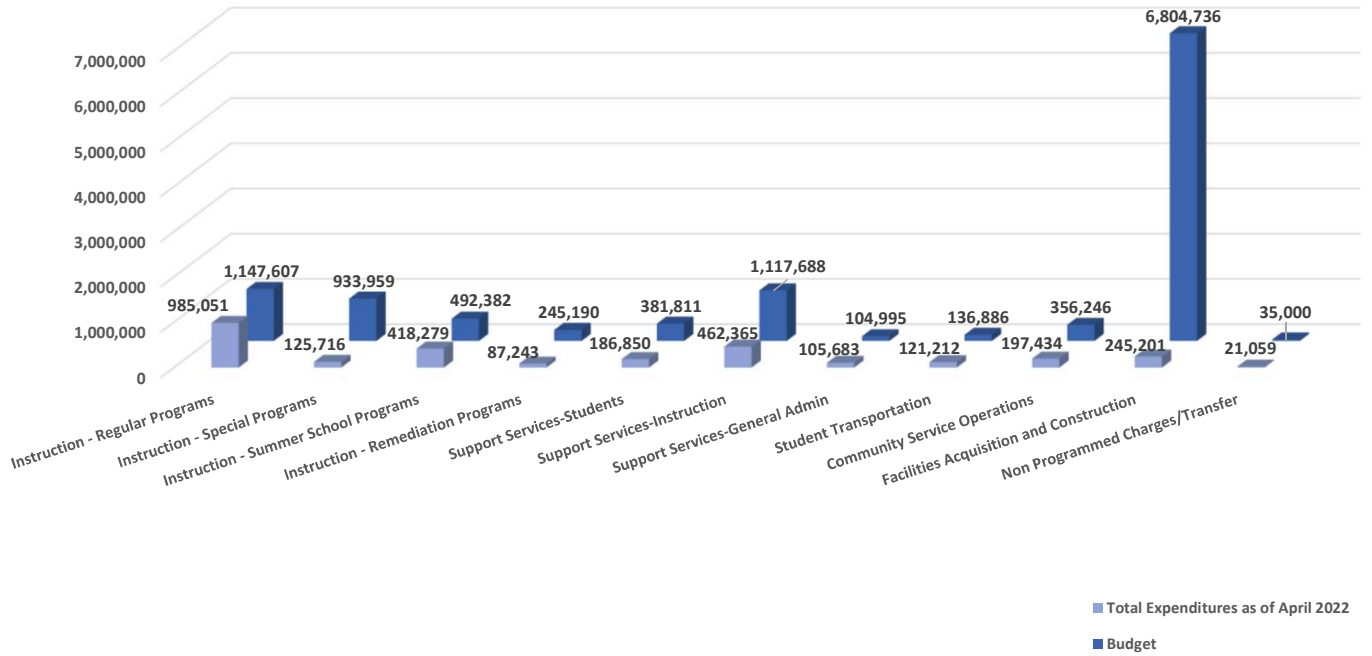


ESSER II - Utilization Review

Total Expenditures as of April 2022	Total % of Allocation Expended	Account	Budget	% of Total Budget
\$985,050.54	85.84%	Instruction - Regular Programs	\$1,147,607.00	9.76%
\$125,715.82	13.46%	Instruction - Special Programs	\$933,959.00	7.94%
\$418,279.05	84.95%	Instruction - Summer School Programs	\$492,382.00	4.19%
\$87,243.16	35.58%	Instruction - Remediation Programs	\$245,190.00	2.09%
\$186,850.22	48.94%	Support Services-Students	\$381,811.00	3.25%
\$462,365.18	41.37%	Support Services-Instruction	\$1,117,687.89	9.51%
\$105,683.07	100.66%	Support Services-General Admin	\$104,995.00	0.89%
\$121,211.77	88.55%	Student Transportation	\$136,886.00	1.16%
\$197,434.25	55.42%	Community Service Operations	\$356,246.00	3.03%
\$245,201.29	3.60%	Facilities Acquisition and Construction	\$6,804,736.00	57.88%
\$21,058.92	60.17%	Non Programmed Charges/Transfer	\$35,000.00	0.30%
2,956,093.27	25.14%		\$11,756,499.89	100.00%

Expenditures for April 2022 consisted of Salaries and Benefits pertaining to student support (remediation / tutoring), ongoing after school supports, and supplies, per directives approved through the grant.

ESSER II - Expenditure to Budget as of 4/30/22

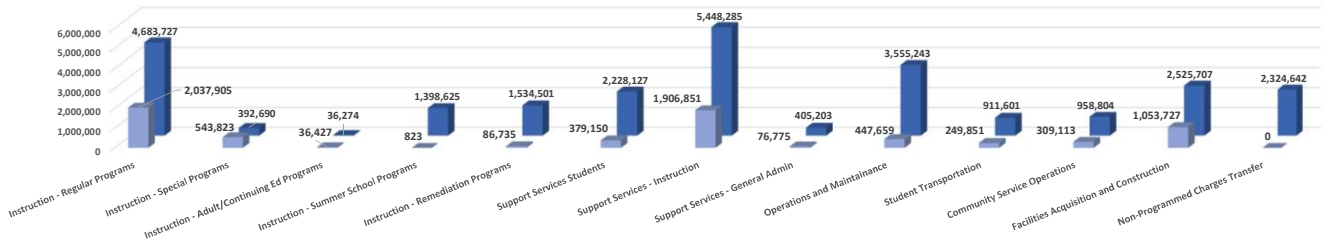


ESSER III - Utilization Review

YTD Expenditures as of April 2022	Total % of Allocation Expended	Account	Budget	% of Total Budget
2,037,904.60	43.51%	Instruction - Regular Programs	\$4,683,726.72	17.74%
543,822.76	138.49%	Instruction - Special Programs	\$392,690.00	1.49%
36,426.94	100.42%	Instruction - Adult/Continuing Ed Programs	\$36,274.00	0.14%
823.14	0.06%	Instruction - Summer School Programs	\$1,398,625.00	5.30%
86,734.82	5.65%	Instruction - Remediation Programs	\$1,534,501.00	5.81%
379,150.49	17.02%	Support Services Students	2,228,127.00	8.44%
1,906,850.70	35.00%	Support Services - Instruction	5,448,285.00	20.63%
76,774.64	18.95%	Support Services - General Admin	405,203.00	1.53%
447,659.23	12.59%	Operations and Maintainance	3,555,243.00	13.47%
249,850.67	27.41%	Student Transportation	911,601.00	3.45%
309,112.70	32.24%	Community Service Operations	958,804.00	3.63%
1,053,727.11	41.72%	Facilities Acquisition and Construction	\$2,525,707.00	9.57%
0.00	0.00%	Non-Programmed Charges Transfer	\$2,324,642.00	8.80%
\$7,128,837.80	27.00%		\$26,403,428.72	100.00%

Expenditures for April 2022 consisted of salaries / benefits for budgeted programming initiatives as well as planned professional development & library furniture for Middle, High Schools.

ESSER III - Expenditure to Budget as of 4/30/2022



■ YTD Expenditures as of April 2022 ■ Budget

Medical Plan Experience

April 2022

	<u>Cur Mo</u>	<u>Cur Mo Pr Yr</u>	<u>Chg</u>	<u>YTD Cur</u>	<u>YTD Pr</u>	<u>Chg</u>
UMR Medical	\$ 22,590	\$ 552,826	\$ (530,236)	\$ 817,037	\$ 2,825,155	\$ (2,008,118)
Anthem Medical	\$ 422,543	\$ -	\$ 422,543	\$ 1,024,406	\$ -	\$ 1,024,406
CVS Rx	\$ 151,603	\$ 171,298	\$ (19,695)	\$ 438,114	\$ 511,125	\$ (73,011)
Rx Rebate	\$ -	\$ -	\$ -	\$ (156,900)	\$ (180,240)	\$ 23,340
Less Amt Above Stop Loss	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Claim Cost Total	\$ 596,736	\$ 724,124	\$ (127,388)	\$ 2,122,657	\$ 3,156,040	\$ (1,033,383)
Expected Claim Cost	\$ 874,429	\$ 882,106	\$ (7,677)	\$ 3,451,407	\$ 3,524,213	\$ (72,806)
Claims vs. Expected	\$ (277,693)	\$ (157,982)		\$ (1,328,750)	\$ (368,173)	
Non Claim Costs (administration, clinic, pharmacy, stop-loss)	\$ 229,111	\$ 212,537	\$ 16,574	\$ 852,927	\$ 819,712	\$ 33,215
Total Cost (Claim + Non-claim)	\$ 825,847	\$ 936,661		\$ 2,975,584	\$ 3,975,752	
Enrollment	1,023	1,045		4,045	4,193	
Cost Per Employee Per Month (PEPM)	\$ 807.28	\$ 896.33		\$ 735.62	\$ 948.19	-22.4%
Paid Claims Per Employee				\$ 524.76	\$ 752.69	-30.3%